

Tuesday, 3 November 2020

**OVERVIEW AND SCRUTINY BOARD**

A meeting of **Overview and Scrutiny Board** will be held on

**Wednesday, 11 November 2020**

commencing at **5.30 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

Join Zoom Meeting

<https://us02web.zoom.us/j/87194955438?pwd=amVuSDVodUpCdXpJVUIBRC9sNENhZz09>

Meeting ID: 871 9495 5438

Passcode: 222849

One tap mobile

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**Members of the Committee**

Councillor Howgate (Chairman)

Councillor Atiya-Alla

Councillor Mandy Darling

Councillor Barrand

Councillor Foster

Councillor Brown

Councillor Kennedy (Vice-Chair)

Councillor Bye

Councillor Loxton

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**Together Torbay will thrive**

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**Teresa Buckley, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# OVERVIEW AND SCRUTINY BOARD AGENDA

## 1. **Apologies**

To receive apologies for absence, including notifications of any changes to the membership of the Board.

## 2. **Declarations of Interest**

- a) To receive declarations of non pecuniary interests in respect of items on this agenda

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

## 3. **Urgent Items**

To consider any other items that the Chairman decides are urgent.

## 4. **Children's Services Improvement Plan Quarterly Update**

(Pages 6 - 21)

To consider the submitted report on the latest position in respect of the implementation of the Children's Improvement Plan.

(Note: The Director of Children's Services, Deputy Head of Finance and Cabinet Member for Children's Services have been invited to attend the meeting for this item.)

## 5. **Resource and Waste Management Strategy**

(Pages 22 - 39)

To consider the consultation draft Resource and Waste Management Strategy and make recommendations to the Cabinet.

(Note: The Director of Place and Cabinet Member for Infrastructure, Environment and Culture have been invited to attend the meeting for this item.)

6. **Budget Monitoring 2020/2021 Period 4** (To Follow)  
To consider the latest budget monitoring report for 2020/2021 and make recommendations to the Cabinet.
7. **Revenue and Capital Budget 2021/2022** (To Follow)  
To consider and agree the report of the Priorities and Resources Review Panel in respect of the Revenue and Capital Budget for 2021/2022 to enable it to be forwarded to the Cabinet for consideration as part of the budget consultation process.

**Instructions for the press and public for joining the meeting**

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

**Joining a meeting**

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

**Speaking at a Meeting**

If you are registered to speak at the meeting and when it is your turn to address the Meeting, the Chairman will invite you to speak giving the Host the instruction to unmute your microphone and switch your video on (where appropriate) therefore please pause for a couple of seconds to ensure your microphone is on.

Upon the conclusion of your speech/time limit, the Host will mute your microphone and turn off your video.

**Meeting Etiquette for Registered Speakers – things to consider when speaking at public meetings on video:**

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.